



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



Half Day Horse Camp Confirmation Packet

Camp Will Change Your Life If You Let It.™

YMCA CAMP CAMPBELL GARD

YMCA Camp Campbell Gard
GREAT MIAMI VALLEY YMCA
4803 Augspurgen Rd., Hamilton OH 45011
P 513-867-0600 F 513-867-0127

campoffice@gmvymca.org

The Y: We're for youth development, healthy living and social responsibility.

Dear Parent or Guardian,

Welcome to YMCA Camp Campbell Gard, we are so glad you have chosen to enroll your child here this summer. We are dedicated to providing your child a safe, positive, and memorable outdoor experience. Included in the following materials are our policies and some suggestions on what to expect once your child gets here, as well as suggestions of things to send to camp with your child. Most of your questions should be answered by reading this guide.

Please feel free to call us any time with questions at 513-867-0600! Your friends @ YMCA Camp Campbell Gard

REQUIRED FORMS FOR YMCA CAMP CAMPBELL GARD

➤ **Health Information Form**

➤ **Parent/Camper Confidential Information Form**

These forms enable us to best meet the needs and interests of your child. Please be honest and thorough in completing the forms.

➤ **May 15, 2017: All forms MUST be completed and returned on or before May 15, 2017**

(No Exceptions) in order for your Child to be able to participate in any/all activities.

Please SCAN and EMAIL the COMPLETED forms to campoffice@gmvymca.org or FAX the COMPLETED forms to 513-867-0127 or MAIL the COMPLETED forms to 4803 Augspurgen Road, Hamilton, OH 45011

PAYMENT

➤ **May 15, 2017: Payment in full MUST be received on or before May 15, 2017**

(No Exceptions) in order for your Child to be able to participate in any/all activities.

If full payment cannot be made on or before May 15, 2017, your child will not be allowed to attend camp.

There is a \$25 charge for all returned checks.

➤ Please note that all registrations received AFTER May 15, 2017 MUST be paid in full at the time of registration and ALL required forms are due immediately.

REFUND POLICY

➤ We will accept a written refund request in reference to fees paid for Camp (excluding the deposit) for the following exceptions ONLY:

1. Death/Serious Illness in the immediate family
2. An injury/illness, wherein your doctor advises in writing that the child should not be permitted to attend camp
3. Verified summer school attendance requirements.

Camp fills quickly so please be considerate and notify us as soon as possible if you must cancel your child's registration as this will allow us to offer that spot to another child.

Deposits are NON-REFUNDABLE/NON-TRANSFERABLE

CANCELLATION POLICY

➤ YMCA Camp Campbell Gard reserves the right to cancel summer camp programs, at any time, for any reason. In the case of a cancellation, any fees paid for the registration will be refunded.

ABSENTEE POLICY

➤ Please call the camp office at 513-867-0600 if your child is unable to attend a day of camp for any reason.

VISITOR POLICY

➤ When parents visit their children at camp, it usually increases feelings of homesickness. Therefore, we try to discourage Parents/Guardians from visiting during the week. If you must visit, please call the Camp Office **24 hours** prior to arrival.

LOST and FOUND 2017

➤ We cannot urge you strongly enough to mark or tag all of your camper's belongings. We try to identify and return all lost items. Please contact us about missing items here in the YMCA CCG office at 513-867-0600 or via email at:

campoffice@gmvyymca.org

If the items have no names on them, and no Camper/family claims ownership - those items will be donated to charity.

The last day of Summer Camp is August 04, 2017.

Any unclaimed items are scheduled to be donated to charity on: August 25, 2017.

YMCA Camp Campbell Gard is NOT responsible for any lost or damaged personal items.

HEALTH SERVICE

➤ The safety of each child is our primary concern. A registered nurse is on duty at camp 24 hours each day, and camp staff are trained in emergency procedures and certified in First Aid and CPR. Fort Hamilton Hospital is just 10 minutes from camp.

MEDICATION

➤ During check-in, please bring all medications (prescription and over-the-counter) for the entire week. The medications must be given in their original containers to the Day Camp Coordinator, who will secure them with the Camp Nurse.



✓ **For The Safety Of Everyone, Please Drive Slowly In Camp**

CHECK-IN PROCEDURES – SIGNATURE IS REQUIRED

➤ **Arrival/Check-In at 8:45am Monday-Friday (Scheduled Camp Activities start at 9:00am)**

Please do NOT arrive earlier than 8:45am as there will not be staff available to assist you. Please park your vehicle in the Visitor Parking Lot and proceed to the "Luggage Area", where your child's Camp Counselors will be waiting to greet you. This step is very **IMPORTANT** as a **Signature is Required** for drop-off of your child.

CHECK-OUT PROCEDURES - Photo ID, Authorization on Health Information Form & Signature Required

➤ **Departure/Check-Out at 12:00pm Noon Monday-Friday**

Photo ID, Authorization on Health Information Form & Signature Required

Please plan to arrive at camp no later than 12:00pm NOON each day. Staff members will not be available to stay later with your child. Please park your vehicle in the Visitor Parking Lot and proceed to the "Luggage Area", where your child's Camp Counselors will be waiting to greet you - this step is very **IMPORTANT** as a **Signature Is Required** for pick-up of your child. (Photo ID's may also be requested at this time).

➤ For the safety of ALL children, in order to pick up a camper, you must either be the camper's Parent/Guardian or Representative(s) authorized to pick up the camper on the required Health Information Form. No camper will be considered officially released until photo identification is presented and the camper is signed/checked out by an authorized YMCA Camp Campbell Gard Staff member.

HORSE SHOW

➤ There will be a "Horse Show" on Friday at approximately 10:30am.

We encourage you to arrive at least 15-30 minutes EARLY so that you may have ample time to park in the "Visitor Parking" and walk over to the Barn. (Schedule/Time is subject to change due to Weather.)

Please feel free to bring family members to watch your Camper in the arena. Don't forget your camera!

(For the safety of all campers' please do not walk around on camp without a Staff member as we have campers in multiple activities and this may cause for alarm and/or be disruptive). Thank you in advance for your assistance ☺

INCLEMENT WEATHER

➤ **If it is raining, we proceed at camp as normal unless there are heavy downpours and/or thundering and lightening. At that time, a Camp Director will make a decision on how best to proceed following all emergency protocols per YMCA CCG guidelines. (Policy/procedure dictates that we wait a ½ hour after each strike of lightening and/or thunder before resuming regularly scheduled camp activities).**

YMCA CAMP CAMPBELL GARD BEHAVIOR MANAGEMENT POLICY

➤ Campers are expected to abide by the camp rules and live by our core values: Caring, Honesty, Respect, Responsibility, and Faith. It is our policy to use a three-step process when dealing with behavior challenges:

- 1). Verbal Warning
- 2). Behavior Agreement with his or her Counselor
- 3). Conference with a Camp Director

Severe behavioral incidents will result in a phone call home and may require bypassing the three-step process and moving directly to a conference with the Camp Director. **Any child being verbally abusive or "bullying" another camper may be sent home. Bullying is absolutely not tolerated.** Parents of campers who are sent home must make arrangements for their child to be picked up immediately after being contacted.

Campers sent home because of behavioral problems will not be entitled to any refund of fees.

WHAT YOUR CHILD WILL GET OUT OF YMCA Camp Campbell Gard

➤ Camp presents a tremendous opportunity for children to widen horizons, make new and lasting friends, and discover new strengths. At the heart of camp is our mission of "building healthy spirit, mind, and body for all." We live out this mission through our values of Caring, Honesty, Respect, Responsibility, and Faith. United by our mission and values, our caring and nurturing camp staff will support your child in developing:

- | | |
|------------------------------------|--|
| ✓ Self-Respect and Self-Confidence | ✓ Friendships and Social Skills |
| ✓ Independence and Responsibility | ✓ Teamwork and Community Living Skills |

WHAT TO WEAR/BRING ON A DAILY BASIS and GENERAL INFORMATION

➤ For health and safety reasons, all riders are **REQUIRED** to wear long pants and Boots with a 1/2 inch heel each day. **Rubber Boots, Tennis Shoes, Crocs, etc. are NOT acceptable.**

Because we are operating an Outdoor Day Camp, we will be utilizing the outdoors as much as possible.

Please note that our Counselors will remind children to apply Sunscreen/Insect Repellent, but may only assist them if written permission has been given on the Health Information Form.

➤ We suggest the following clothing/accessories be worn and/or to be brought in a backpack on a DAILY basis:

- | | |
|--|--------------------------------|
| ✓ Boots with a 1/2 in heel are REQUIRED | ✓ Sunscreen |
| for Horseback Riding | ✓ Insect Repellent |
| ✓ Long Pants/Jeans and a Shirt | ✓ Light Jacket/Raincoat/Poncho |
| ✓ Water Bottle | |

We recommend possibly purchasing **Required Boots with a ½ inch heel** at your local thrift store, Wal-Mart or Meijers to help avoid a costly purchase. **Rubber Boots, Tennis Shoes, Crocs, etc. are NOT acceptable.**

➤ **Camp will provide a safety helmet for every rider. All horseback riders are required to wear a helmet during riding times. If riders choose to wear their own helmet, it must be ASTM or SEI certified.**

There will be a "Horse Show" on the last day of camp: Friday at approximately 10:30am.

(We suggest that you arrive 15-30 minutes early. Schedule/Time is subject to change due to Weather.)

What NOT to Bring to Camp

➤ Please **DO NOT** bring cash, candy, food, gum, pets, fireworks, explosives, knives, weapons, **cell phones**, radios, CD players, MP3 players, electronic games, good jewelry, expensive or irreplaceable items, drugs, alcohol, or cigarettes. **Campers who bring tobacco, alcohol, drugs, fireworks/explosives, or weapons will be immediately dismissed from camp without a refund.** Other prohibited items will be sent home or held in the Camp Office until the end of the day.

SEARCH AND SEIZURE POLICY

- For the safety of all campers, we reserve the right to search and seize any items that are considered to be illegal and/or prohibited at camp.

SKILL GROUPS FOR HORSE CAMPERS

- This program is geared toward beginner level riders, so groups may be working on anything from mounting and dismounting to walking patterns, to individual trotting or group trotting. Each group may be different and as our number one priority is safety, each group will work on skills appropriate for their level. There will be a total of up to 12 children in this program.

Group riding times are pre-set and each group will have the same amount of time on the horses. Campers will have at least a one hour riding lesson each day; the remainder of the time at camp will be spent learning how to take care of their horse.

Please note that since this program is geared toward beginner level riders, the first day of camp will involve a safety orientation, grooming and tacking, and how to handle the horses. Some groups may not begin riding until the second day of camp.

- **Directions To YMCA Camp Campbell Gard 4803 Augspurgen Rd., Hamilton OH 45011**
If using GPS, please type in the following words only: Camp Campbell Gard

From Cincinnati (approximately 35 minutes)

Take 75 N to OH - 129 W
Take OH - 129 W to OH - 747 N (right)
Take OH - 747 N to OH - 4 S (left)
Turn right on Liberty-Fairfield Rd.
Turn left on Augspurgen Rd.
Turn left into camp (1 mile)

From Dayton (approximately 35 minutes)

Take 75 S to OH - 63 W (right)
Continue onto OH - 4 S (left lane)
Turn right on Liberty-Fairfield Rd.
Turn left on Augspurgen Rd.
Turn left into camp (1 mile)

From Columbus (approximately 1 hour and 45 minutes)

Take 71 S to OH - 123 W (right)
Continue onto OH - 63 W
Continue onto OH - 4 S (left lane)
Turn right on Liberty-Fairfield Rd.
Turn left on Augspurgen Rd.
Turn left into camp (1 mile)

YMCA CAMP CAMPBELL GARD LEADERSHIP TEAM (P) 513-867-0600 (F) 513-867-0127

CHEF/FOOD SERVICE MANAGER - Ext# 13

INFIRMARY/NURSE - Ext# 16

PETE FASANO - Executive Director Ext# 22

TOM ANDREWS - Maintenance/Equestrian Director
(Leave a message ONLY Ext#10)

SEAN BROWN - Outdoor Edu/Aquatics Director Ext#15

MONICA RESNIK - Group Camping Director Ext# 11

KATIE DEPEW - Summer Camp Director Ext# 21

WENDI MOORE - Business Manager Ext# 17

MARIE TOMACELLI - Office Assistant Ext# 10

The Y: We're for youth development, healthy living and social responsibility.

HONESTY · FAITH · CARING · RESPONSIBILITY · RESPECT

Thank you for allowing us to be a part of your Child's SUMMER ADVENTURE!

SAMPLE SCHEDULE ONLY

Arrival/Check-In at 8:45am

Camp Starts PROMPTLY at 9:00AM

9:00 - 9:30 Grooming and Tacking

9:30 - 10:40 Ring Riding

10:40 - 11:10 Barn Lesson

11:10 - 11:50 Untack, Groom and
Barn Clean-up

Departure/Check-Out at 12:00 Noon

Pick-up is no later than 12:00 Noon

