



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



Traditional Overnight Camp Confirmation Packet

Camp Will Change Your Life If You Let It.™

YMCA CAMP CAMPBELL GARD

YMCA Camp Campbell Gard · GREAT MIAMI VALLEY YMCA
4803 Augspurgen Rd · Hamilton OH 45011
(P) 513.867.0600 · (F) 513.867.0127
campoffice@qmvyymca.org

>Welcome to SUMMER CAMP at CAMP CAMPBELL GARD – Where we offer the ultimate camp experience!

Summer camp is about learning skills, developing character, making friends, and having fun! Few environments are as special as YMCA Camp Campbell Gard, where children become a community as they learn both how to be more independent and how to contribute to a group. CCG teaches self-reliance, a love for nature, and the development of practices that build leadership, which goes hand-in hand along with the fun of campfires, swimming, canoeing, archery, House Games, and many more activities. At the core of our program are clinics and fun fests. Monday, Wednesday, and Thursday campers will choose which clinics they want to participate in. These clinics allow the camper to develop skills in those activities throughout the week. Funfests are one-time activities that the campers choose from on Tuesday and Friday. Our camp counselors are dedicated to making sure summer camp is a life changing experience for every camper. CCG helps campers increase positive self-images, behaviors, and confidence – all while supporting deeper friendships and bonds. **Please feel free to call us any time with questions at 513-867-0600 as we look forward to seeing your child at camp this summer! Your friends @ YMCA Camp Campbell Gard**

REQUIRED FORMS FOR YMCA CAMP CAMPBELL GARD

➤ Health Information Form

➤ Parent/Camper Confidential Information Form

These forms enable us to best meet the needs and interests of your child. Please be honest and thorough in completing the forms.

➤ May 15, 2017: All forms MUST be completed and returned on or before May 15, 2017 (No Exceptions) in order for your Child to be able to participate in any/all activities.

Please SCAN and EMAIL the COMPLETED forms to campoffice@qmvyymca.org or FAX the COMPLETED forms to 513-867-0127 or MAIL the COMPLETED forms to 4803 Augspurgen Rd., Hamilton, OH 45011

PAYMENT

➤ **May 15, 2017: Payment in full MUST be received on or before May 15, 2017 (No Exceptions) in order for your Child to be able to participate in any/all activities.**

If full payment cannot be made on or before May 15, 2017, your child will not be allowed to attend camp. There is a \$25 charge for all returned checks.

➤ Please note that all registrations received AFTER May 15, 2017 MUST be paid in full at the time of registration and ALL required forms are due immediately.

REFUND POLICY

➤ We will accept a written refund request in reference to **fees paid for Camp (excluding the deposit)** for the following exceptions ONLY:

1. Death/Serious Illness in the immediate family
2. An injury/illness, wherein your doctor advises in writing that the child should not be permitted to attend camp
3. Verified summer school attendance requirements.

Camp fills quickly so please be considerate and notify us as soon as possible if you must cancel your child's registration as this will allow us to offer that spot to another child. **Deposits are NON-REFUNDABLE/NON-TRANSFERABLE**

CANCELLATION POLICY

➤ YMCA Camp Campbell Gard reserves the right to cancel summer camp programs, at any time, for any reason. In the case of a cancellation, any fees paid for the registration will be refunded.

ABSENTEE POLICY: Please call the camp office at 513-867-0600 if your child is unable to attend a day of camp for any reason.

VISITOR POLICY

➤ When parents visit their children at camp, it usually increases feelings of homesickness. Therefore, we try to discourage Parents/Guardians from visiting during the week. If you must visit, please call the Camp Office 24 hours prior to arrival.

LOST and FOUND 2017

➤ We cannot urge you strongly enough to mark or tag all of your camper's belongings. We try to identify and return all lost items. Please contact us about missing items here in the YMCA CCG office at 513-867-0600 or via email at: campoffice@gmvyymca.org. The best days/times to come to Camp to check the LOST/FOUND are as follows; Tuesday, Wednesday & Thursday 10:30am - 12:15 OR 1:15pm - 3:30pm. If the items have no names on them, and no Camper/family claims ownership - those items will be donated to charity. **The last day of Summer Camp is August 04, 2017.**

Any unclaimed items are scheduled to be donated to charity on: August 25, 2017.

YMCA Camp Campbell Gard is NOT responsible for any lost or damaged personal items.

HEALTH SERVICE

➤ The safety of each child is our primary concern. A registered nurse is on duty at camp 24 hours each day, and camp staff are trained in emergency procedures and certified in First Aid and CPR. Fort Hamilton Hospital is just 10 minutes from camp.

A nurse is on-site 24 hours per day throughout each Session of Summer Camp.

MEDICATION

➤ During check-in, please bring all medications (prescription and over-the-counter) for the entire week. The medications MUST be given in their original containers to the Day Camp Coordinator on site the first day of camp, who will then secure them with the Camp Nurse. Please remember to stop at the infirmary on your child's last day of camp to pick-up any remaining medicines.



OVER-THE-COUNTER MEDICATIONS

➤ The Health Center is stocked with common over-the-counter medications, such as Tylenol, Benadryl, cough syrup, and topical ointments, as well as first aid supplies. These are available and will be given to the camper by the nurse, if needed, at no additional charge.

PARENT NOTIFICATION

➤ Parents/Guardians will be notified of an accident/injury/illness of their child if the situation requires significant medical attention, such as, but not limited to, a stay in the Health Center of more than three hours, possible sprain/strain/fracture/broken bone/concussion/need for stitches, a temperature of 100 degrees or more, loss of consciousness, or the need to visit a doctor.

HEALTH INSURANCE

➤ YMCA Camp Campbell Gard does not provide accident/health insurance. Medical bills incurred at camp are the responsibility of the camper's Parent/Guardian. You and your insurance company will be billed directly for doctor, pharmacy, hospital, or clinical bills.

CAMP STORE

➤ Campers are encouraged to deposit money into their Camp Store account (suggested amount of \$30-\$40 per session). The account may be used to purchase items from the Camp Store only. Campers are unable to withdraw money from this account. Any money remaining at the end of the summer will be donated to the Camp Scholarship Fund. If you would like to deposit money into your account - please call our office at 513-867-0600 and we can take your payment over the phone, or you will have an opportunity on check-in day.

CABIN MATES

➤ If your child would like to request a cabin with a friend, both campers must request each other, and they must be within two years of age. No more than two children may request a cabin together. We will try our best to accommodate, but cannot make any guarantees.

LAUNDRY FACILITIES

➤ Laundry facilities are not normally available to campers. However, we will provide laundry service in the case of emergencies or bed-wetting.

➤ **For The Safety Of Everyone, Please Drive Slowly In Camp**

➤ **SPECIAL CHECK-IN NOTE: Please do NOT go to the Cabins until you have completed check-in located in the Dining Hall with Office Staff and/or the Nurse (if applicable).**

Check-In Times/Procedures for Overnight Camp - Arrival/Check-in is at 2:30pm on Sunday SIGNATURE Required

This is a week-long camp from Sunday-Friday. Please plan to arrive at camp at 2:30pm on Sunday; you will be greeted by someone that will direct you to park in the "Visitor Parking Lot".

Please do not arrive earlier as there will NOT be staff available to assist you.

Please park in the Visitor Parking Lot and proceed to the "Check-In Area" located in the Dining Hall where our Office Staff will be waiting to greet you - this step is very IMPORTANT as your SIGNATURE is required for drop-off of Camper.

Check-Out Times/Procedures for Overnight Camp Sunday - Friday (Scheduled activities end at 5:00pm)

➤ **Departure/Check-out is at 5:00pm on Friday Photo ID, Authorization on Health Information Form & SIGNATURE Required**

Please plan to arrive at camp no later than 5:00pm. Staff members will NOT be available to stay later with your child.

Please park in the Visitor Parking Lot and proceed directly to your campers designated cabin. Camp Counselors will be waiting to greet you - this step is very **IMPORTANT** as **Photo ID, Authorization on Health Information Form and SIGNATURE is required for pick-up of Camper.** Please remember to check your campers' luggage and cabin area for any misplaced items, and visit our Nurse in the Dining Hall to pick-up any medications that may be remaining.

On FRIDAY (last day of camp) AFTER you have picked-up your child from their Cabin, their medicines from the Nurse in the Dining Hall (if applicable), checked available Lost/Found (located on porch of Dining Hall) and placed ALL items in your vehicle (Whew), please join us in the Dining Hall for a FAMILY COOKOUT at 5:30pm.

➤ For the safety of ALL children, in order to pick up your camper, you must either be the child's Parent/Guardian or Representative(s) authorized to pick up the child on the Health Information Form. No camper will be considered officially released until photo identification is presented and the camper is signed out by an authorized YMCA CCG Staff member.

YMCA CAMP CAMPBELL GARD LEADERSHIP TEAM (P) 513-867-0600 (F) 513-867-0127

CHEF/FOOD SERVICE MANAGER - Ext# 13

INFIRMARY/NURSE - Ext# 16

PETE FASANO - Executive Director Ext# 22

TOM ANDREWS - Maintenance/Equestrian Director

(Leave a message ONLY Ext#10)

SEAN BROWN -OE/Aquatics Director Ext# 15

MONICA RESNIK - Group Camping Director Ext# 11

KATIE DEPEW - Summer Camp Director Ext# 21

WENDI MOORE - Business Manager Ext# 17

MARIE TOMACELLI - Office Assistant Ext# 10

The Y: We're for youth development, healthy living and social responsibility.

➤ **Family Cookout & Celebration located in the Dining Hall at 5:30pm: Family and friends of campers are encouraged to attend a special Family Cookout & Celebration at the end of camp! Join us in recognizing the accomplishments of your child at camp! The celebration will include a FREE cookout dinner and slide show. We look forward to seeing you there!**

Don't forget to check about "early" registrations for next year as spaces are limited!

YMCA Camp Campbell Gard Mail and Care Packages Policies

➤ **There is no better feeling than receiving mail and care packages at camp!** However, please do NOT send food to your child. There are several ways to contact your child at camp. **Please be sure to include your child's full name on ALL correspondence.**

➤ **Sending Letters & Packages:** The best way to ensure that your child receives your letters and packages is bringing them with you on check-in day. You will have the opportunity to place them into bins that designate which day we will deliver them to your camper.

➤ **You may MAIL letters and packages to:** YMCA Camp Campbell Gard, Attn: Child's Name, PO Box 13029, Hamilton, OH 45013.

➤ **Emailing Your Camper:** Parents you can now connect with your campers through one way emails. Please send your emails to: ccgcampmail@gmail.com *Please include your child's name on ALL correspondence. Please note that your camper will not have the ability to respond to emails. ALL emails will be printed daily and delivered at 11:00am, any emails received after that time will be delivered the following day.

➤ **Faxing Your Camper:** You may fax letters to camp at 513-867-0127.

➤ **Calling Your Camper:** When campers talk to their parents on the phone, it usually increases feelings of homesickness. Therefore, campers are **not** permitted to bring cell phones to camp, and there are not phones available for general camper use. If there are any challenges that require parent contact, the Camp Director or Nurse will call you with your child. If you are concerned about your child, please feel free to call the Camp Office. We are happy to check on your camper and call you right back.

KEEP CONNECTED   

LIKE US ON FACEBOOK/VIEW PHOTOS ON FLICKER.COM/CAMPCAMPBELLGARD VIEW VIDEOS ON YOUTUBE.COM/USER/CAMPCAMPBELLGARD
HAVE A QUESTION? CONTACT US AT (513) 867-0600 VIA PHONE OR EMAIL US AT CAMPOFFICE@GMVYMCA.ORG

YMCA Camp Campbell Gard Behavior Management Policy

➤ Campers are expected to abide by the camp rules and live by our core values:

Caring, Honesty, Respect, Responsibility, and Faith.

It is our policy to use a three-step process when dealing with behavior challenges:

1. Verbal Warning 2. Behavior Agreement with his or her Counselor 3. Conference with a Camp Director

Severe behavioral incidents will result in a phone call home and may require bypassing the three-step process and moving directly to a conference with the Camp Director. **Any child being verbally abusive or "bullying" another camper may be sent home. Bullying is absolutely not tolerated.** Parents/Guardians of campers who are sent home must make arrangements for their child to be picked up within three hours of being contacted.

Campers sent home because of behavioral problems will NOT be entitled to any refund of fees.

➤ **Inclement Weather:** If it is raining, we proceed at camp as normal unless there are heavy downpours and/or thundering and lightening. At that time, a Camp Director will make a decision on how best to proceed following all emergency protocols per YMCA Camp Campbell Gard guidelines. (Policy/procedure dictates that we wait a ½ hour after each strike of lightening and/or thunder before resuming regularly scheduled camp activities).

PLEASE READ THE ENTIRE "BED BUG LETTER" ATTACHED TO EMAIL WITH CONFIRMATION PACKET

Please label ALL items brought to camp in permanent marker with your Camper's **first and last name**.

Do not pack anything that you value - clothing WILL get dirty and muddy and/or may be lost.

YMCA Camp Campbell Gard is **NOT** responsible for lost or stolen personal items.

Please note that our Counselors will remind children to apply Sunscreen/Insect Repellent, but may only assist them if written permission has been given on the Health Information Form.

MESH LAUNDRY BAGS ONLY / NO HARD LUGGAGE



Required Items

- | | | |
|------------------------------|---|---|
| ○ Pillow | ○ Shirts (6) | ○ Watch |
| ○ Sleeping Bag or 2 Blankets | ○ Pants/Jeans (1 pair) | ○ Flashlight and Batteries |
| ○ Toiletries | ○ Jacket (1) | ○ Water Bottle |
| ○ Bath Towel and Wash Cloth | ○ Rain Gear or Poncho | ○ Sunscreen |
| ○ Beach Towel | ○ Swim Suits (for Girls (2) 1 piece suits/Camp appropriate) | ○ Insect Repellent (non-aerosol) |
| ○ Shower Shoes | ○ Gym Shoes/Closed Toed Outdoor Shoes (2 old pair total) | ○ Prescription Medications (in their original containers, packages, etc.) |
| ○ Pajamas (Camp Appropriate) | ○ Hat or Bandana | ○ White T-Shirt (for Tie-Dye) |
| ○ Underwear (6 pairs) | ○ Laundry Bag | |
| ○ Socks (6 pairs) | | |
| ○ Shorts (5-6 pairs) | | |

Optional Items

- | | |
|-----------------------|---|
| Sunglasses | Lip Balm |
| Daypack | Disposable Camera (with their name on it) |
| Pen and Paper | Playing Cards |
| Stationary and Stamps | Games |
| Books and Magazines | |

ALL ITEMS SHOULD BE PACKED IN MESH LAUNDRY BAGS PLEASE DO NOT SEND HARD LUGGAGE

➤ **What NOT to Bring to Camp:** Please DO NOT bring cash, candy, food, gum, pets, fireworks, explosives, knives, weapons, cell phones, radios, CD players, MP3 players, electronic games, good jewelry, expensive or irreplaceable items, drugs, alcohol, or cigarettes. Campers who bring tobacco, alcohol, drugs, fireworks/explosives, or weapons will be immediately dismissed from camp without a refund.

Other prohibited items will be sent home or held in the Camp Office until the end of the day.

➤ **SEARCH AND SEIZURE POLICY:** For the safety of all campers, we reserve the right to search and seize any items that are considered to be illegal and/or prohibited at camp.

➤ **What Your Child Will Get Out Of YMCA Camp Campbell Gard**

Camp presents a tremendous opportunity for children to widen horizons, make new and lasting friends, and discover new strengths. At the heart of camp is our mission of “building healthy spirit, mind, and body for all.” We live out this mission through our values of Caring, Honesty, Respect, Responsibility, and Faith. United by our mission and values, our caring and nurturing camp staff will support your child in developing:

- ✓ **Self-Respect and Self-Confidence**
- ✓ **Independence and Responsibility**
- ✓ **Friendships and Social Skills**
- ✓ **Teamwork and Community Living Skills**

➤ **How You Can Prevent Homesickness**

Homesickness is the norm for children - not the exception. A recent study showed that 83% of campers have some feelings of homesickness while at camp. The good news is that homesickness is highly preventable, and you can take steps now to prepare your child for camp.

Check out these tips:

- Arrange practice time away from home, such as a long weekend at a friend’s house.
- Visit camp ahead of time to familiarize your child with the cabins and surroundings.
- Call the Camp Office about our Open Houses.
- Arrange for your child to attend camp with a friend or relative.
- DO NOT tell your child in advance that you will “rescue” them from camp if they do not like it! Just reassure them that they will be fine.
- Discuss with your child what camp will be like. Role play anticipated situations, such as how to make new friends.
- Acknowledge your child’s feelings. Say things like, “We’re going to miss you, but we know that you’re going to have a great time!”
- Send a letter or care package to arrive on the first day of camp. Refer back to the section on “Mail & Care Packages.”
- Allow your child to pack a favorite stuffed animal and/or photo so that they have a reminder of home.
- Resist the urge to call or visit your child at camp - these actions tend to increase feelings of homesickness.
- If you have concerns, call the Camp Director to obtain his perception of your child’s adjustment.

Check out this website for more information about homesickness: <http://www.campparents.org/homesickness.php>

➤ **Daily Schedule For YMCA Camp Campbell Gard**

7:30 AM	Good Morning
8:15 AM	Flag Ceremony
8:30 AM	Breakfast
9:25 AM	Morning Kick Off at Chapel
10:00 AM	Activity Choice 1
11:15 AM	Activity Choice 2
12:30 PM	Lunch
1:15 PM	Siesta Rest Hour
2:15 PM	Activity Choice 3
3:30 PM	Cabin Activity or Free Swim
4:30 PM	Cabin Activity or Free Swim
5:45 PM	Flag Ceremony
6:00 PM	Dinner
6:45 PM	Camp Store / Cabin Time
8:00 PM	Evening Program
9:30 PM	Cabin Time / Devotional
10:30 PM	Goodnight

This schedule is the traditional main camp schedule for our overnight camps. All other programs use a variation of this schedule.

Horse campers will work with their horses during the day, and then they will rejoin the rest of camp in the evening for all of the other awesome activities!

➤ **Directions to YMCA Camp Campbell Gard 4803 Augspurger Rd., Hamilton OH 45011**
If using GPS, please type in the following words only: Camp Campbell Gard

From Cincinnati (approximately 35 minutes)

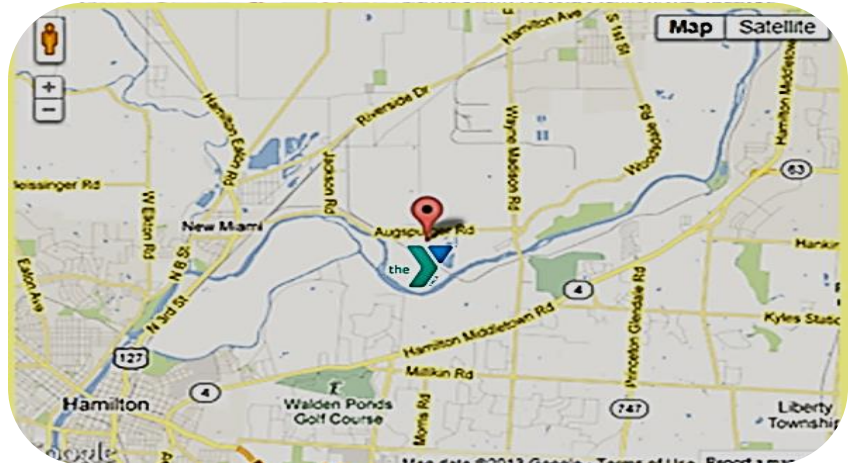
Take 75 N to OH - 129 W
Take OH - 129 W to OH - 747 N (right)
Take OH - 747 N to OH - 4 S (left)
Turn right on Liberty-Fairfield Rd.
Turn left on Augspurger Rd.
Turn left into camp (1 mile)

From Dayton (approximately 35 minutes)

Take 75 S to OH - 63 W (right)
Continue onto OH - 4 S (left lane)
Turn right on Liberty-Fairfield Rd.
Turn left on Augspurger Rd.
Turn left into camp (1 mile)

From Columbus (approximately 1 hour and 45 minutes)

Take 71 S to OH - 123 W (right)
Continue onto OH - 63 W
Continue onto OH - 4 S (left lane)
Turn right on Liberty-Fairfield Rd.
Turn left on Augspurger Rd.
Turn left into camp (1 mile)



HONESTY · FAITH · CARING · RESPONSIBILITY · RESPECT

Thank you for allowing us to be a part of your Child's SUMMER ADVENTURE!

